

B.B.A. Semester - 4 (NEP-2020) Examination**March/April-2025****Fundamentals of Human Resource Management (Major-9)****Time: 2:00 Hours****Marks: 50****Instructions:**

1. All questions are compulsory.
2. Figures to the right indicate marks.

Que-1 Explain the term Human Resource Management. Describe Operative functions of Human Resource Management. (10)

OR

Que-1 A. What is HR policy? Discuss the characteristics of sound HR policy.

B. Write a note on role of HR manager.

Que-2 Define the term Human Resource planning? Explain in detail the process of Human Resource planning. (10)

OR

Que-2 Define the term Recruitment? Explain in detail the source of recruitment.

Que-3 Explain the term Training. Discuss in detail on the job - methods of Training. (10)

OR

Que-3 Write a note on:

A. Management development and career development

B. Identifying Training and Development needs

Que-4 What is performance Appraisal? Explain in detail traditional techniques of performance appraisal. (10)

OR

Que-4 Discuss the concepts of wage and salary. Explain the distinctions between minimum wage, fair wage, and living wage.

Que-5 Write detailed notes (Any two). (10)

1. Need for safety

2. Merits and demerits of Employee welfare

3. Organisation efforts for Work life Balance

4. Legal provision regarding health and health measures
